

**Draft Minutes of a Neighbourhood Planning Advisory Committee meeting with planners from Canterbury City Council held on Monday 15 July at 2.00 p.m. in the Military Rd offices.**

1. Present: Cllr Alan Atkinson, Jim Boot, Philip Wicker (notetaker) Karen Britton (Planning Policy and Heritage Manager CCC) and Lisa Gadd (Senior Planning Officer CCC)
2. The meeting focussed on editing the draft Neighbourhood Plan. Lisa and Karen provided a host of useful comments which are to be added to the plan in time for its submission to the Parish Council for the February 8 meeting.

**Other actions agreed:**

CCC will report back to Bridge Parish Council as soon as possible about the licensing of maps and whether or not the licenses held by Canterbury City Council can be used to cover the maps included in the draft Neighbourhood Plan.

A discussion about regulation 14 and 15 procedures was carried out with timescales also considered.

Once the amendments suggested at this meeting have been incorporated, the draft plan will be sent to AECOM for its environmental assessment.

Cllr Atkinson outlined the additions which still need to be made to the plan, especially those referring to local green space. Cllr Atkinson was advised to show the draft plan now to both Southern Water and the Environment Agency for their initial comments about sewerage and flooding issues, in case they have any concerns

CCC fed back comments on how to improve the proposed consultation form drawn up by Mr Boot and shared this at the meeting. These comments refer to how respondents can show degrees of support for proposals and the requirements of the new data protection law.

It was discussed that the likely anticipated timescale for Examination and Referendum is potentially Autumn/Winter 2018, once all of the statutory processes are completed and an Inspector appointed.

It was agreed that the proposed NPC meeting in Bridge scheduled for 22 January would no longer be necessary and should be cancelled.